



## **NOTICE OF A PRIVATE MEETING OF A DECISION-MAKING BODY<sup>1</sup>**

*Notice of an imminent occasion when the public may be excluded from a meeting due to the likelihood that if members of the public were present during an item of business confidential or exempt information would be disclosed to them.*

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<sup>1</sup> In accordance with Regulation 5(7) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

1. At least 28 clear days before a private meeting<sup>2</sup> of a decision-making body, public notice<sup>3</sup> must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice<sup>4</sup> must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.
3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chair of the Overview and Scrutiny Management Commission.

Date of Decision or period within which the decision is to be made	Ref No:	Matter in respect of which the decision is to be made	Short Description	Decision maker	Executive Member & Lead Officer	List of documents to be submitted to decision maker	Public or Private meeting. Statement of reasons if private.
19 January 2017	EX3169	Healthy Child Programme 0-19/25 Commissioning and Service Redesign	For Executive to approve delegate authority to the Head of Public Health and Wellbeing, in consultation with the Portfolio Holder, to award the integrated Healthy Child Programme (HCP) contract for 0-19/25 year olds (up to 25 years for young people with special educational needs and disabilities).	Executive	Councillor Graham Jones, Deputy Leader  Lesley Wyman	Report and associated appendices	<i>(Paragraph 3 – information relating to financial/business affairs of particular person)</i> <i>(Paragraph 5 – information relating to legal privilege)</i> <i>(Paragraph 6 – information relating to proposed action to be taken by the Local Authority)</i>

<sup>2</sup> A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

<sup>3</sup> In accordance with Regulation 5(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

<sup>4</sup> In accordance with Regulation 5(4) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Date of Decision or period within which the decision is to be made	Ref No:	Matter in respect of which the decision is to be made	Short Description	Decision maker	Executive Member & Lead Officer	List of documents to be submitted to decision maker	Public or Private meeting. Statement of reasons if private.
19 January 2017	EX3194	Staffing implications associated with savings put forward to deliver the 2017/18 revenue budget: approval to pay redundancy payments – Strand Two	To seek approval to make the redundancy payments associated with the required staffing implications associated with savings to deliver the 2017/18 revenue budget.	Executive	Councillor James Fredrickson, Corporate Services and External Affairs  Robert O'Reilly	Report and associated appendices	(Paragraph 1 - information relating to an individual) (Paragraph 2 - information identifying an individual)

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Date: 30 November 2016